



Giving young people, particularly those with special needs, a sporting chance

CLUB SPORTS EQUIPMENT - APPLICATION FORM

**Please return your completed form to:
Lord's Taverners Ireland, 18 Kellys Bay Heights, Skerries, Co. Dublin,
K34 YA71**

Before you complete your application, please consider the following:

1. All applications must be typed.
2. Applications will be accepted from schools/ organisations/clubs that cater for young people under the age of 25 who have a physical/ sensory/ learning disability. We are unable to support schools that cater for socially disadvantaged children or mainstream schools for children with behavioural problems.
3. All sections must be completed with as much relevant detail as necessary.
4. Applications will be accepted from clubs who have been running for a minimum of 6 months.
5. A self-help contribution of up to 25% may be required.
6. A price quotation from a recognized supplier must be sent with the application.
7. The wheelchair/adapted equipment will bear Lord's Taverners Ireland branding.
8. Payment of the grant will be made directly to the supplier on presentation of the invoice at the time of delivery and to the product satisfaction of the user.
9. Applicants must enclose their most recent accounts with the completed application.

10. For publicity purposes the successful applicant may be required to be involved in a formal presentation of the wheelchairs / equipment at a Lord's Taverners Ireland event or at the applicant's premises.
11. We would gratefully appreciate acknowledgement of our support to your organization within your general literature e.g. newsletter, web-site, etc.
12. You cannot reapply for funding within two years of receiving a grant
13. Unsuccessful applicants must wait 12 months to reapply
14. Successful applicants will be expected to provide Lord's Taverners Ireland with annual activity reports and, in the event of the equipment no longer being required or in use, to so advise Lord's Taverners Ireland who may then re-allocate it to other potential users on terms to be negotiated.



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**Please return your completed form to:
 Lord's Taverners Ireland, 13 Moy Glas Court, Griffeen Valley, Lucan, Co. Dublin or by emailing www.lordstaverners@live.ie**

Before sending the application form please ensure:

- You have read through the guidelines
- Two case studies are included
- Details of two referees are included
- **ALL SECTIONS OF THE APPLICATION FORM ARE COMPLETED**

The questions in this application form allow us to gather information we need to consider funding your project. The form must only be completed by a recognised sports club or relevant sports body.

This form is not for an individual applying for a sports equipment or for a club applying on behalf of an individual.

SECTION 1 – Contact details of project requesting sports equipments	
Name of Project Applying for the Sports Equipment:	
Address of Project:	Correspondence Address if different:
County: Postcode:	County: Postcode:
Name of Correspondent:	Position:
Telephone Day:	Direct Line :
Mobile:	Email Address:
Registered Charity Yes / No	Registration Number:

Date established:	
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SECTION 2 – About the project who will use the sports equipments	
Please give a brief background of the club:	
Please give a brief description of the work carried out by the club:	
How many children / young people attend the club regularly?	How many: Male? Female?
How many children / young people have a disability?	
Please list the types of disabilities:	
Age range: 0 – 11? 12 – 18? 18 – 25? 25+?	
Will these numbers increase in the next 12 months? Yes / No	If Yes, by how many?

SECTION 3 – Funding towards club multi-sports equipments
Do you have your self-help in place? Yes / No
Please provide details of your fundraising activities:

Have you approached another source for assistance with funding? If yes please give details, including date of application and outcome:

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SECTION 4 – Use of the sports equipments

Where will the equipments be stored?	What is the age range of the users?
How many people will have access to the equipments?	How often will they be used?
How often do you hold training sessions?	How long do the sessions last?
Does your club currently operate a junior team? Yes / No	
If Yes, please indicate age range:	Number of junior players:
Does your club currently operate a senior team? Yes / No	Number of teams:
If yes please indicate age range:	Number of senior players:
Please provide details of all the activities/competitions for which the equipment(s) will be used?	
How will you use the equipment to increase participation within the club?	
Will any other groups have access to the equipments? Yes / No	
If Yes, please provide details:	

SECTION 5 – General – please complete all relevant questions

Have you applied to the Lord's Taverners before? Yes / No	Was your application successful? Yes / No
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If Yes, what was the date(s) of your application(s)?		How much did you receive?	
For what purpose was the grant(s) awarded?			
How was the equipments used e.g. individuals trying out the sport; taster days; junior development programmes; within schools etc.?			
How did you hear about funding for the Lord's Taverners?			
Received support previously: Yes / No	Website: Yes / No	Event: Yes / No	
Member: Yes / No	Word of Mouth: Yes / No	Another Organisation: Yes / No	

SECTION 5 – Referees

Please provide details of two people who we may contact to obtain a reference to support your application and who can verify the information that you have supplied. One referee must be linked to a National Governing Body, Irish Wheelchair Association Sport etc

Referee One

Name:			
Contact Address:		Connection to the applicant:	
County:	Postcode:		
Telephone Day:		Telephone Evening:	
Mobile:		Email Address:	

Referee Two

Name:			
Contact Address:		Connection to the applicant:	

County:	Postcode:	
Telephone Day:		Telephone Evening:
Mobile:		Email Address:

SECTION 6 – Presentation and Photographs
Should your application be successful, would you agree to a presentation? Yes / No
Are you agreeable to have photographs taken and for the Lord’s Taverners to use them for publicity purposes? Yes / No

SECTION 7 – Confirmation and Signature	
Please supply a set of your latest annual accounts. Please provide any additional information to support your application on a separate sheet.	
I hereby agree that to our knowledge the above information is correct and that we adhere to the guidelines set out by the Lord’s Taverners.	
Signature:	
Print Name:	Date:

CHECKLIST:

- Completed Application Form
- Details of two referees
- Copy of Annual Accounts